



Topic outline

Support for the Academic Review and UoB Undergraduate Curriculum



Why are we re-validating our undergraduate programmes?

An objective of the Strategic Plan 2010-2016 is to “review our programmes to ensure they are attractive, relevant and well-matched to the needs students and employers”.

The aim is to:

- Incorporate strategic priorities e.g. flexible methods of delivery, employability, internationalisation, corporate social responsibility and environmental sustainability
- Rationalise our academic provision: offering a smaller number of stronger courses – going platinum
- Secure efficiencies in delivery to enable us to charge competitive fees and bid for contestable margin

due to:

- Changes in funding of HE, including increase in tuition fees and removal of most state funding, core and margin student number controls

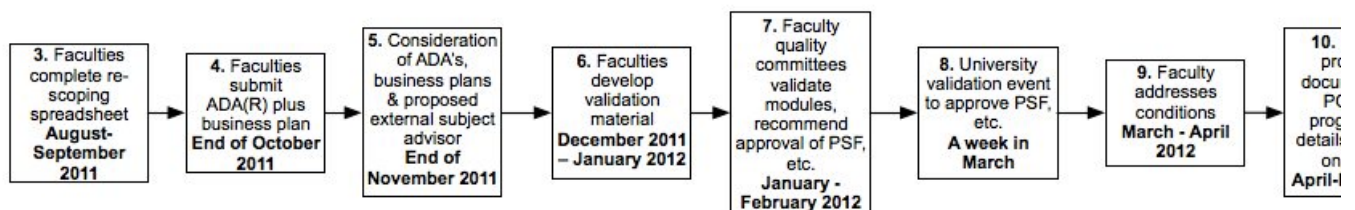
What are the opportunities for programme teams?

The re-validation process offer an opportunity for a 'light touch' way for programme teams to refresh and re-design modules and courses to add that they have identified outside of the core curriculum requirements.

What is expected of programme teams?

Programme teams need to adhere to the timeline below using the guidance given to develop documentation required for the re-validation process. Guidance is intended to improve the design of courses and ultimately the learner experience and value to them. Where teams feel that there may any detriment to the programme, they should seek clarification and explore creative interpretations of the core curriculum with the staff responsible for implementation that retain the spirit of the requirements.

1 Re-validation process overview



Re-validation Process Final September 2011 (detailed)

2 NEW Preparation for March 19-23 Re-validation events

Revalidation Faculty Meetings Checklist

3 Frequently Asked Questions

Please ask questions in the forum below. We hope that by having one place for clarifying issues we can maintain a consistent approach and avoid confusion.













Frequently Asked Questions

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 Have you any questions about revalidation requirements?

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Validation Proforma

-  Procedures and Guidance
-  ADA R
-  External Advisers Responsibilities and Fees
-  External Advisor's Report Form
-  HESA Cost Centres
-  Link to Quality Assurance and Enhancement Unit Module and Programme Design
-  Core Curriculum Framework Document
-  Module Descriptor with Guidance
-  Programme Specification with Guidance
-  Programme Handbook
-  Academic Calendar 2012-13 omitting enrolment dates
-  Programme Specification Blank Template
-  Module descriptor Blank Template

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University of Bolton Values

The University of Bolton Values explained below:

-  Employability and professional development, including opportunities to undertake work related activities or study abroad
-  Internationalisation
-  Environmental Sustainability

Incorporating University of Bolton Values into programmes (Slides and supporting notes from workshops as they become available)

Employability - supporting resources

-  Embedding Employability in the Curriculum Slides

Sustainability - supporting resources

-  EfS Educators Guide to Sustainability
-  HEA Education for Sustainable Development Web Site

Professionals in Practice - supporting resources







Internationalisation - supporting resources

-  Education for Sustainable Development Handout

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Existing Requirements for Programmes



Personal Tutoring

-  Personal Tutoring Strategy
-  Personal Tutoring Policy
-  Guidelines for Personal Tutoring
-  Handbook for Personal Tutoring
-  Personal Tutoring PowerPoint Presentation Slides
-  Personal Tutoring Resource Pack

Personal Development Planning






-  Personal Development Planning Framework

Information Literacy



-  Information / Study Skills
-  Information Literacy Learning Outcomes

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Other Useful Documents

-  Module Planning
-  KIS (Key Information Set)
-  Trimester Calendar (coming soon)
-  HESA Guide on calculating Teaching Methods and Assessment Types
-  Mapping of old HESA Cost Centres to new HESA Cost Centres and new HESA Cost Centres to REF Units of Assessment
-  General Assessment Criteria Levels HE4, HE5

8 Support for Programme Teams

-  Re-validation Process Explained
-  Supporting the Academic Review Workshops

Professional Development Sessions:

- o Re-validation process
 - 3rd October, 10th October, 17th October 12-2pm (Sarah Riches)
- o Curriculum Design and the Bolton Core Curriculum (Rob Campbell & Sue Burkinshaw)
 - 11th October, 21st October, 4th November 12-2pm

See schedule for times & rooms for events below

- o Rethinking your Curriculum, 9th Nov (Bill Oliver/Stephen Powell/Tracy Ellis)
- o Module Specifications and Programme Design 11th Nov, 2nd Dec, 9th Dec (Sue Burkinshaw/Jane Lovatt/Stephen Powell)
- o Innovating around Employability, 23rd Nov (Julie Bateman)
- o Innovating around Environmental Sustainability, 25th Nov (Ann Kolodziejski)
- o Innovating around Professionals in Practice, 30th Nov (Rob Campbell)
- o Innovating around Internationalisation, 7th Dec (Kasey Carver/Sue Burkinshaw)

9 Bespoke facilitated sessions for Programme Teams

- Facilitated support to assist in enhancing your programme to fit with university strategic direction with topics will be developed with you for programme teams on demand

Contact Tracy Ellis on Ext 3586 or t.ellis@bolton.ac.uk for enquiries relating to support available to programme teams in relation to the revalidation process.

 [Presentation demonstrating techniques for programme team curriculum design exercise](#)
