

# REPORT



**Report to:** Ian Musgrave, UNIAC

Meeting  
Date:

7 December 2011

Item No:  
Document No:

**Report Author:** Sue Burkinshaw

**Post Title:** Head of Learning Enhancement  
& Professional Development

**Telephone**

3655

**Date:** 9 December 2011

**Ext:**

**email:** [s.f.burkinshaw@bolton.ac.uk](mailto:s.f.burkinshaw@bolton.ac.uk)

---

## UNIVERSITY OF BOLTON - ACADEMIC REVIEW 2011

### 1 PURPOSE

To provide a summary report of the Professional Development for Staff (PDS) programme sessions to support the University Academic Review process 2011. The sessions provided development activities for all staff at the University of Bolton.

### CONTEXT

All academic undergraduate programmes are to be revalidated this academic year in the light of the new Undergraduate Bolton Curriculum Framework.

A Revalidation Moodle site to support the Academic Review and Revalidation of the Bolton Undergraduate Curriculum framework has been created and can be accessed at:  
<http://elearning.bolton.ac.uk/course/view.php?id=6123>

In the portal can be found all the Revalidation documentation, information about the Bolton Values and information on existing programme requirements such as Personal Tutoring, Personal Development Planning and Information Literacy. A FAQs area has also been added which captures questions and answers from the workshop participants and presenters.

### 2 Academic Review PDS Sessions

Sixteen PDS sessions have been scheduled to support the Academic Review process (October-December 2011).

The following PDS sessions have been offered to all staff:

Date	Time	Room	Presenter	Title
Monday 3 October 2011	12:00- 2:00pm	D2-006	Sarah Riches	The Revalidation Process
Monday 10 October 2011	12:00- 2:00pm	D2-020, Deane	Sarah Riches	The Revalidation Process
Tuesday 11	12:00-	D2-020,	Prof Rob	The New Undergraduate Bolton

# REPORT

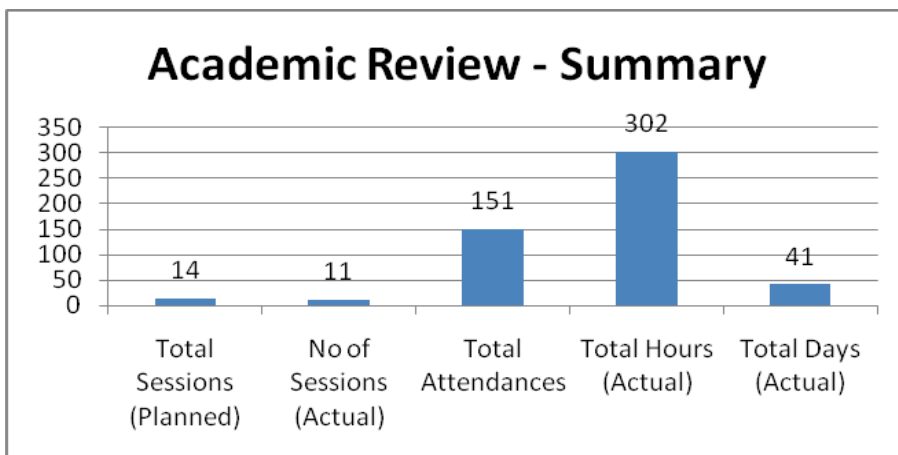
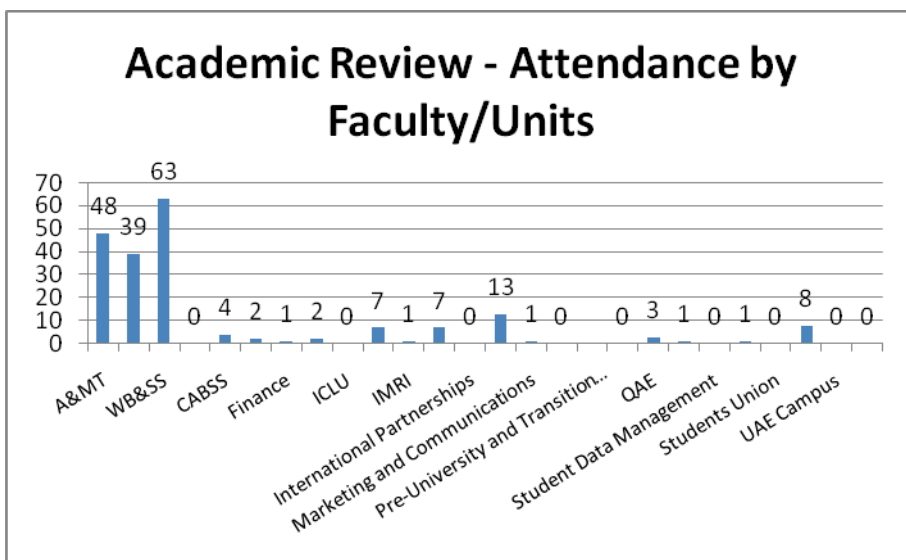
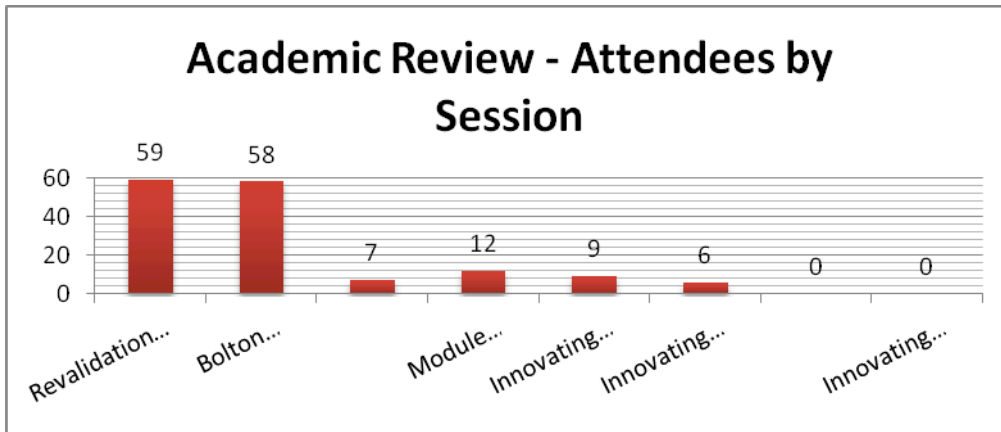
October 2011	2:00pm	Deane	Campbell/ Sue Burkinshaw	Curriculum Framework
Monday 17 October 2011	12:00- 2:00pm	D2-020	Sarah Riches	The Revalidation Process
Friday 21 October 2011	12:00- 2:00pm	D1-006	Rob Campbell/ Sue Burkinshaw	The New Undergraduate Bolton Curriculum Framework
Tuesday 25 October 2011	12:00- 2:00pm	D2-020	Sarah Riches	The Revalidation Process
Wednesday 26 October 2011	12:00- 2:00pm	T3-056	Sarah Riches	The Revalidation Process
Friday 4 November 2011	12:00- 2:00pm	D2-004	Rob Campbell/ Sue Burkinshaw	The New Undergraduate Bolton Curriculum Framework
Wednesday 9 November 2011	12:00- 2:00pm	T3-056	Bill Olivier/ Stephen Powell/ Tracy Ellis	Rethinking your Curriculum
Friday 11 November 2011	12:00- 2:00pm	D1-042	Sue Burkinshaw/ Jane Lovatt	Module Specifications and Programme Design
Wednesday 23 November 2011	12:00- 2:00pm	T2-084	Julie Bateman/ Mike Lomas	Innovating around Employability
Friday 25 November 2011	12:00- 2:00pm	D1-006	Ann Kolodziejcki	Innovating around Sustainability
Wednesday 30 November 2011	12:00- 2:00pm	T2-084	Rob Campbell	Innovating around Professionals in Practice
Friday 2 December 2011	12:00- 2:00pm	D2-004	Sue Burkinshaw/ Jane Lovatt	Module Specifications and Programme Design
Wednesday 7 December 2011	12:00- 2:00pm	T2-084	Kasey Carver/ Sue Burkinshaw	Innovating around Internationalisation
Friday 9 December 2011	12:00- 2:00pm	D1-006	Sue Burkinshaw/ Jane Lovatt	Module Specifications and Programme Design

### 3 ATTENDANCE/EVALUATION OF PDS SESSIONS

#### Attendance

Over 151 attendances have been recorded for the 11 PDS Academic Review sessions delivered to date. On average this is 13 delegate attendances per session of these: 63 attendances have been recorded from the faculty of Wellbeing and Social Science; 48 from the faculty of Arts Media and Technologies and 39 from the faculty of Advanced Engineering and Sciences.

# REPORT

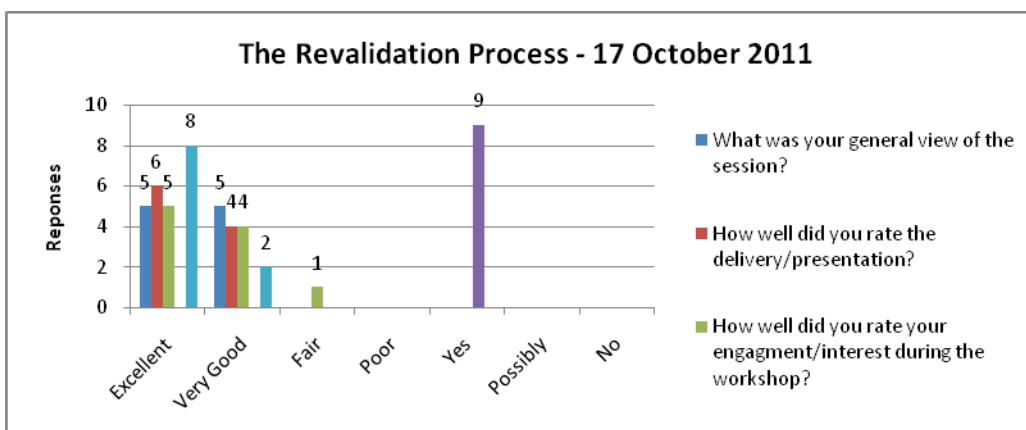
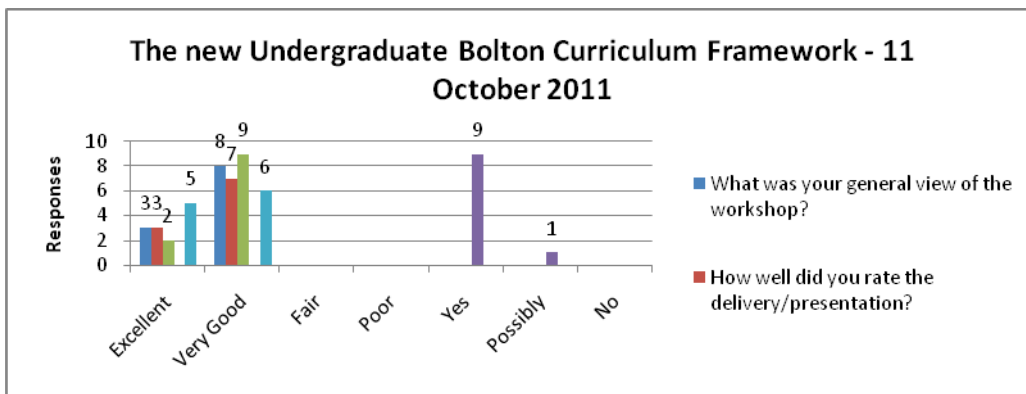
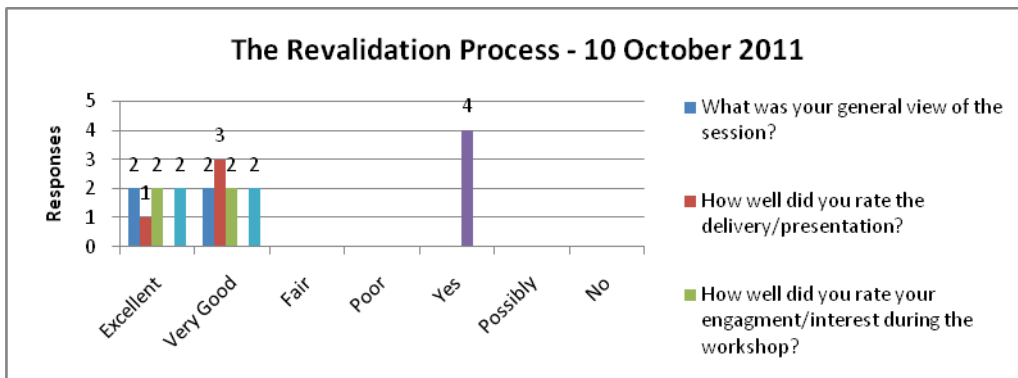
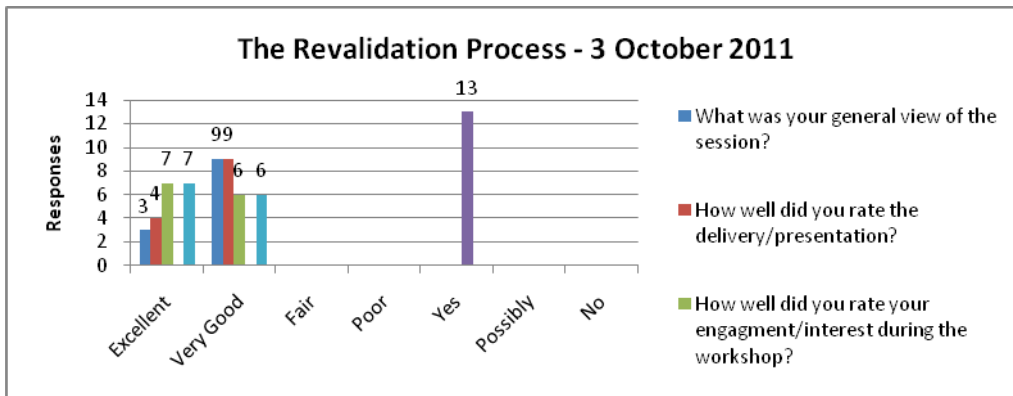


## WORKSHOP EVALUATIONS

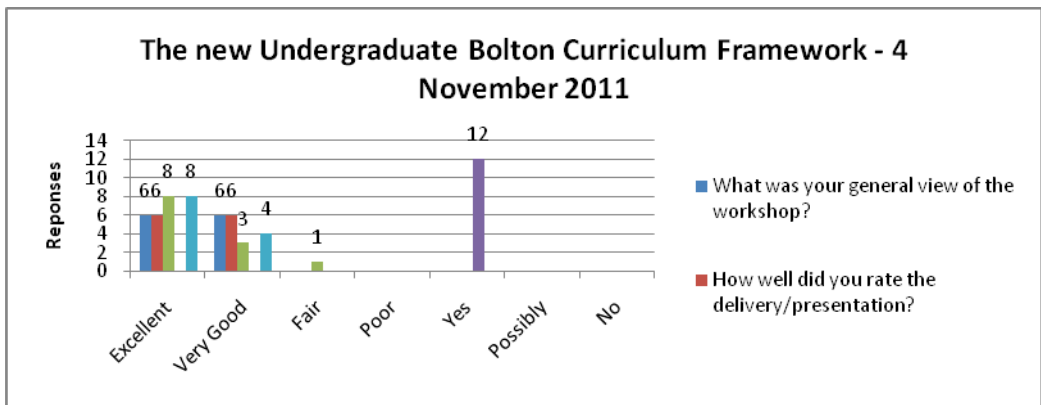
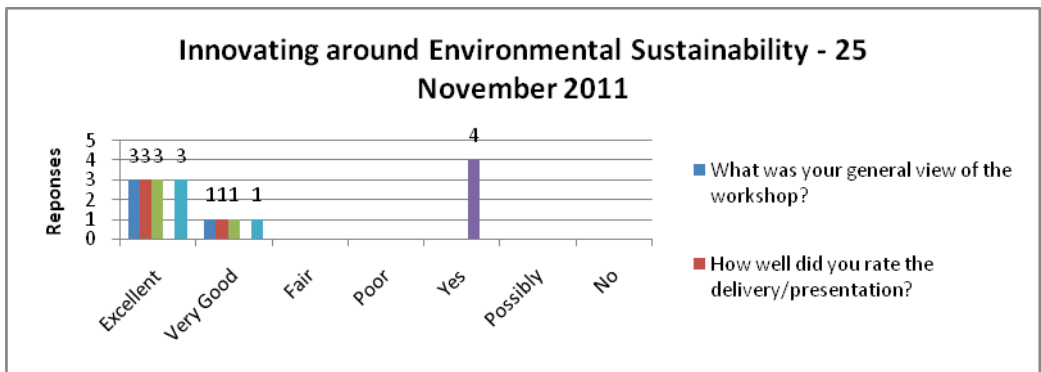
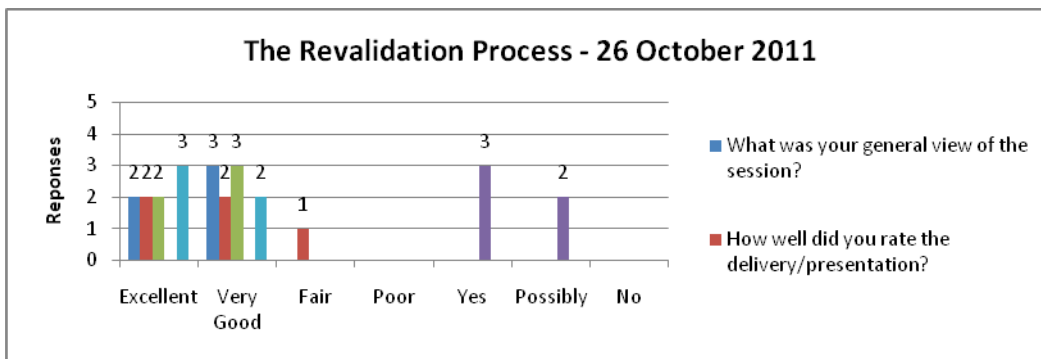
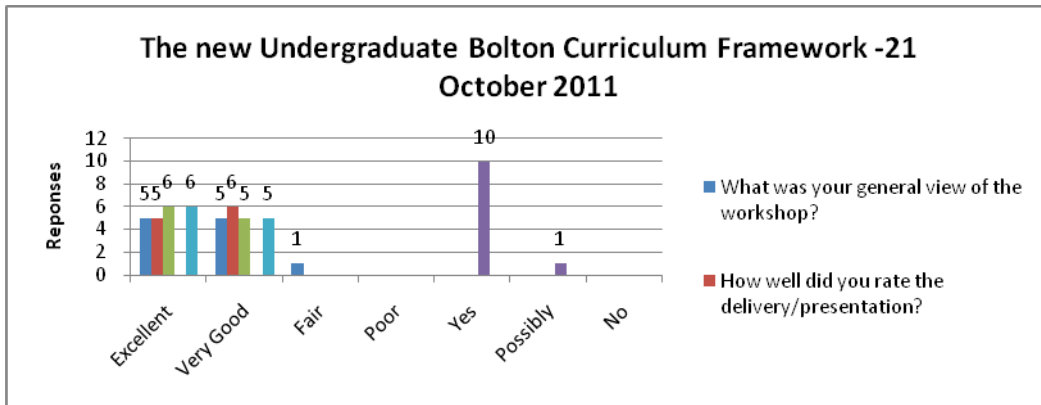
All workshops have been well received and rated as excellent/very good. Please see Appendix One for further evaluations of each workshop. Please see Appendix two for workshop evaluation feedback comments.

# REPORT

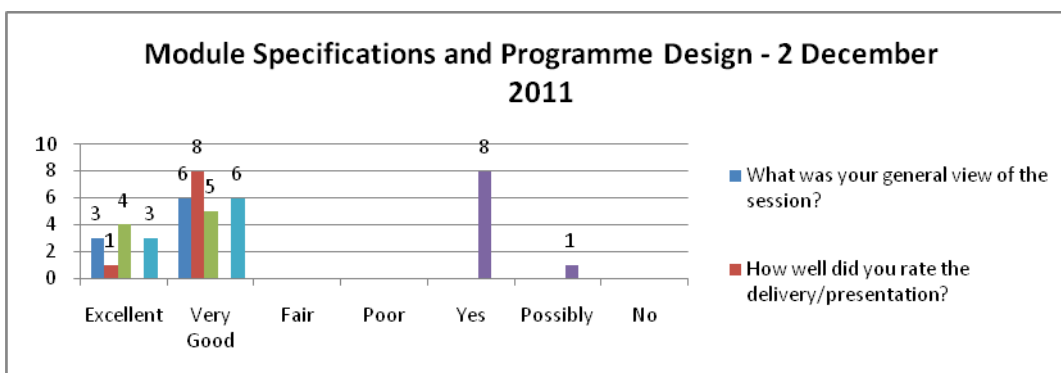
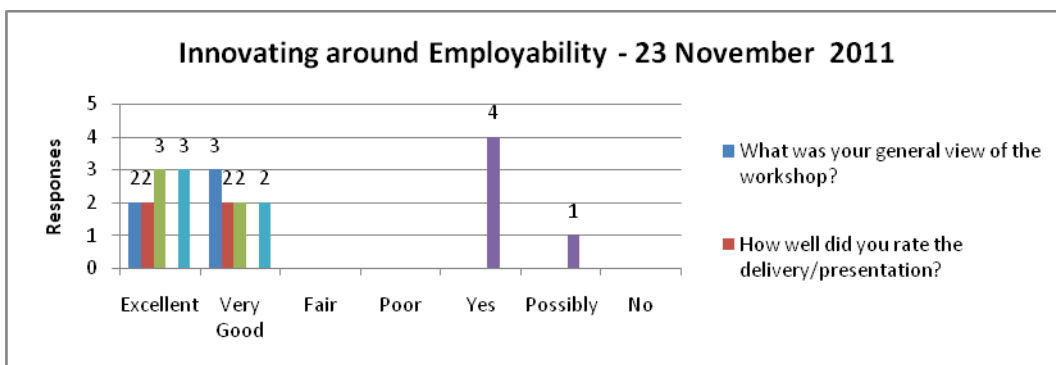
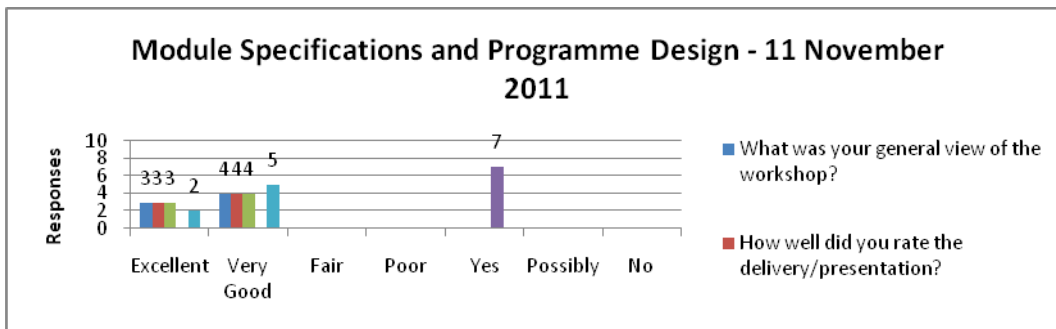
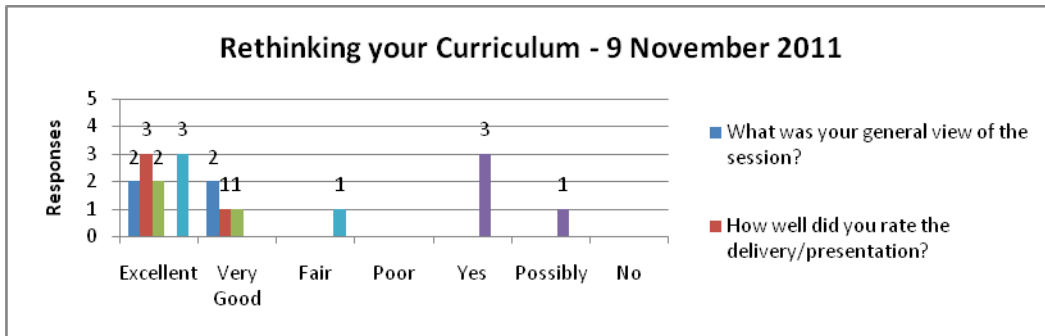
## APPENDIX ONE – ACADEMIC REVIEW WORKSHOP EVALUATIONS



# REPORT



# REPORT



# REPORT



## APPENDIX2 - Questionnaire Feedback Comments

<b>ACADEMIC REVIEW FEEDBACK COMMENTS</b>	
<b><i>Monday 3 October 2011 - The Revalidation Process</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Handouts detailing the process	Small group work
All of it	
Information received	
Good honest review of the Issues	
Clarity	
Covered rationale & detail	
Overview of the route to platinum	
Promoted discussion on all areas of concern	
Answered a number of questions I had	Some of the content was very familiar and could have been removed
Knowledgeable presentation	
The session was most informative	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>Monday 10 October 2011 - The Revalidation Process</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Clarity of process & requirements	
Better understanding of the revalidation process and the input needed by set dates/timeline	
Useful detail to add to the overview I already had. Getting everyone together to share concerns	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>Tuesday 11 October 2011 - The new Undergraduate Bolton Curriculum Framework</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>

# REPORT



Clarified aspects for Academic Review	
Lots of new information	To many detailed questions broke up the flow (included my question)
Clarification of framework requirements	
Improving my understanding of the curriculum framework and requirements for ADA	
Information & clarity	
The most positive aspect was engagement	
Simplicity - making the framework clearly understood and making me think more about the curriculum. Presented in an extremely engaging manner. I was never bored	
Q & A	
People able to voice their concerns and be listened to	More information to support/resources
Freedom to express ideas in discussion	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>Monday 17 October 2011 - The Revalidation Process</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Lots of useful snippets	Hard work in the dark
Sharing Information - views of other academics	More lunch examples crisps and cake
Opportunities for questions and discussion	
Clarifying some points	
Up to date information	
Informative excellent!	Sessions around operational applications of activity linked to the revalidation
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>Monday 21 October 2011 - The new Undergraduate Bolton Curriculum Framework</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Interactive and sharing	Understanding around KIS/where the direction of the study is
Allowed good discussion	
Greater understanding of issues	
The chance to express concerns	Small group work



# REPORT



Information about ,modules/contact time	Longer. More time to discuss
Clarification of specific points. Clearer idea of the new rationale	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>26 October 2011 - The Revalidation Process</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Small group could discuss issues	
Lots of useful information. Clearly presented and opportunity for discussion	
Overview of revalidation process	
Informative	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>25 November 2011, Innovating around Environmental Sustainability</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Sharing good practice	Have more sessions
Very exciting discussion	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>Monday 21 October 2011 - The new Undergraduate Bolton Curriculum Framework</i></b>	
	Presenter: Sue Burkinshaw/Rob Campbell
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Feedback and debate. Discuss potential benefits and challenges of the framework	Online blog and chat facility
Debate and discussion	
Excellent introduction to the framework	
Discussions and clarifications	
Update and clear explanation	
Opportunity for discussion with colleagues	
Audience interaction	
Discussion	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>9 November 2011 - Rethinking your Curriculum Presenter:</i></b>	

# REPORT



<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Sharing ideas and sense of community	
Discussion	
A structured way and looking at changes to the curriculum	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>11 November 2011 - Module Specifications and Programme Design Presenter:</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Finding out what others are doing	More online contact
Sharing ideas	Moodle access as discussed
Others interpretation	Clearer guidance about the rules
Covering the new module spec	
Opportunities to discuss ideas	
Sharing and discussing good practice and airing concerns	
Clarity of the review processes	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>23 November 2011 Innovating around Employability</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
To meet with other staff and exchange ideas	Not enough time to deal with everything
Discussions and signposting	
Showing examples of good practice	
Listening to others	
<b>QUESTIONNAIRE FEEDBACK COMMENTS</b>	
<b><i>2 December 2011 Module Specifications and Programme Design</i></b>	
<b>What you felt was the most Positive Aspect of the Session:</b>	<b>One way in which the session could be improved or further enhanced:</b>
Discussion with staff	
Able to ascertain how other modules are being adapted	
Participation of all involved	

# REPORT



Clarity of presentation	
Sharing concerns	